



OFFICE OF THE PUBLIC AUDITOR

March 26, 2009

MEMORANDUM

Office of the Speaker  
Judith T. Won Pat, Ed. D.

Date

Time

Received by

3/27/09  
9:50

RECEIVED

3/27/09

Manibusan

CFO

3/27/09 9:00

To: Heads of Executive Departments and Agencies  
Autonomous Entities  
Judiciary of Guam  
Public Corporations  
Boards and Commissions

From: Doris Flores Brooks, Public Auditor

*Doris Brooks*

Subject: Notification of Reporting Requirements Pursuant to Public Law 29-113

This memorandum is being issued to notify you that the Office of the Public Auditor is required by law to provide notice to all directors of their responsibilities pursuant to Public Law (P.L.) 29-113, the *FY 2009 Budget Act*, passed in September 2008.

Please submit a "nil" report if you believe one or more of the reporting requirements are not applicable to your entity.

We also recommend the posting of the transmittal letter(s) with the receipt acknowledgement from the Speaker's office, as well as a copy of the electronic submission, on your website.

For your convenience, we have enclosed your department/agency's reporting requirements. Please review these as well as the *FY 2009 Budget Act* to ensure that you are aware of all your requirements. Failure to comply with any of the reporting requirements will result in a 20% salary reduction for you, your deputy and your Chief Financial Officer. You may also view the reporting requirements at our website, [www.guamopa.org](http://www.guamopa.org). These were also sent via email. If you did not receive it, please contact our office so that we may update our database.

For questions on reporting requirements, please contact Rodalyn Marquez at ext. 203 or [rmarquez@guamopa.org](mailto:rmarquez@guamopa.org), or Maripaz Perez at ext. 217 or [mperez@guamopa.org](mailto:mperez@guamopa.org).