GUAM ECONOMIC DEVELOPMENT AUTHORITY (A Public Corporation)

FINANCIAL STATEMENTS AND INDEPENDENT AUDITORS' REPORT

SEPTEMBER 30, 1998 AND 1997

GUAM ECONOMIC DEVELOPMENT AUTHORITY (A Public Corporation)

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Independent Auditors' Report

The Board of Directors
Guam Economic Development Authority:

We have audited the accompanying consolidated balance sheets of the Guam Economic Development Authority (a public corporation) and subsidiaries, a component unit of the Government of Guam, as of September 30, 1998 and 1997, and the related consolidated statements of loss and (deficit) retained earnings and cash flows for the years then ended. These financial statements are the responsibility of the Authority's management. Our responsibility is to express an opinion on these financial statements based on our audits.

We conducted our audits in accordance with generally accepted auditing standards and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audits to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audits provide a reasonable basis for our opinion.

In our opinion, such consolidated financial statements present fairly, in all material respects, the financial position of Guam Economic Development Authority and subsidiaries at September 30, 1998 and 1997, and the results of their operations and their cash flows for the years then ended in conformity with generally accepted accounting principles.

The year 2000 supplementary information on page 12 is not a required part of the basic financial statements, but is supplementary information required by the Government Accounting Standards Board, and we did not audit and do not express an opinion on such information. Further, we were unable to apply to the information certain procedures prescribed by professional standards because of the unprecedented nature of the year 2000 issue and its effects, and the fact that authoritative measurement criteria regarding the status of remediation efforts have not been established. In addition, we do not provide assurance that the Guam Economic Development Authority is or will become year 2000 compliant, that the Guam Economic Development Authority's year 2000 remediation efforts will be successful in whole or in part, or that parties with which the Guam Economic Development Authority does business are or will become year 2000 compliant.

In accordance with *Government Auditing Standards*, we have issued our report dated May 10, 1999 on our consideration of the Guam Economic Development Authority's and subsidiaries' internal control over financial reporting and our tests of their compliance with certain provisions of laws, regulations, contracts and grants.

May 10, 1999

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Consolidated Balance Sheets September 30, 1998 and 1997

<u>ASSETS</u>	<u>1998</u>	<u>1997</u>
Cash	\$ 184,9	951 \$ 98,166
Notes and accrued interest receivable thereon, net of an allowance for	+,-	7 70,-00
doubtful receivables of \$5,035 in 1998 and 1997	14,7	749 870
Due from other funds and governmental agencies:		
Guam Development Fund Act	93,4	
Agricultural Development Fund	12,4	
Landowner's Recovery Fund	189,7	
U.S. Base Relocation and Closure Commission	567,9	
Microenterprise Development Program	51,8	
Other receivables	1,142,9	
Inventory Propoids and other assets	82,8	
Prepaids and other assets Investments:	9,7	- 122
Stock (note 11)	65,2	200 203,500
Others (note 3)	122,6	
Other real estate:	122,0	1,400,130
Land (note 4)	425,1	425,164
Building, improvements and equipment, at cost, net (note 5)	1,367,4	
building, improvements and equipment, at cost, not (note 3)		
	\$ <u>4,331,1</u>	\$\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\
LIABILITIES AND FUND EQUITY		
Liabilities:		
Note payable to GDFA (note 10)	\$ 1,223,0	\$ 1,229,302
Accounts payable	273,9	
Due to other funds and governmental agencies:	,	,
Guam Development Fund Act	230,7	'22 -
Agricultural Expense Insurance Fund	7,6	7,659
Local Arts Revolving Fund	48,7	
Music and Legends of Guam Fund	41,8	
Guam Territorial Aquarium Foundation	107,5	
Aquacultural Training Fund	31,9	
Housing Urban Development Fund	38,0	
U.S. Base Relocation and Closure Commission)64 -
Accrued liabilities	171,9	
Accrued Retirement Fund contributions (note 6) Deferred rental income	892,8 230,4	
Deferred remai income		<u>102</u> <u>291,016</u>
Total liabilities	3,302,8	<u>3,046,478</u>
Fund equity:		
Contributions:		
Government of Guam:		
General Fund	1,236,9	
Economic Stimulus Fund	50,0	
U.S. Economic Development Administration	59,8	
Rehabilitation Act funds	354,0	
Other Deficit	400,0 (1,072,5	,
	•	
Total fund equity	<u>1,028,3</u>	<u>1,593,267</u>
Commitment and contingency (note 8)		
	\$ <u>4,331,1</u>	\$\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\
San aggompanying notes to consolidated financial statements		

Consolidated Statements of Loss and (Deficit) Retained Earnings Years Ended September 30, 1998 and 1997

D.	<u>1998</u>	<u>1997</u>
Revenues: Rental income (note 7) Qualifying certificate application and surveillance fees Bond service fee	\$ 1,653,762 211,855 424,000	\$ 1,649,668 220,205
	2,289,617	1,869,873
Operating expenses: Salaries and benefits	1,095,915	1,133,793
Professional services Travel	985,665 279,966	537,845 224,685
Rent Depreciation and amortization	218,359 128,612	151,119 122,574
Advertising and promotions	102,342	32,847
Provision for doubtful notes and accrued interest receivable Insurance	83,250 81,442	47,804 94,308
Utilities, telephone and communication Grants	59,417 31,042	53,483 98,231
Repairs and maintenance	23,529	25,977
Supplies Special projects	20,826 3,790	22,888 34,081
Directors' fees Miscellaneous	3,550 33,231	4,450 134,995
	3,150,936	2,719,080
Operating loss	(861,319)	(849,207)
Other income (expense):	(15.754)	74.400
Interest (expense) income, net Other, net	(15,754) 512,625	54,480 44,173
Gain (loss) on investments (note 11)	(200,506)	2,024
Other (expense) income, net	296,365	100,677
Net loss	(564,954)	(748,530)
(Deficit) retained earnings at beginning of year	(507,596)	240,934
Deficit at end of year	\$ (<u>1,072,550</u>)	\$ <u>(507,596</u>)

See accompanying notes to consolidated financial statements.

Consolidated Statements of Cash Flows Years Ended September 30, 1998 and 1997

Cook flows from anausting activities		<u>1998</u>		<u>1997</u>
Cash flows from operating activities: Operating loss	\$	(861,319)	\$	(849,207)
Other income, net	Ψ	512,625	Ψ	44,173
Adjustments to reconcile operating loss to net cash		012,020		, . , .
used for operating activities:				
Depreciation and amortization		128,612		122,574
Provision for doubtful receivables		83,250		47,804
Unrealized loss on investments		200,000		-
(Increase) decrease in assets:				
Notes receivable		(13,879)		(8,268)
Due from other funds and governmental agencies		(394,638)		2,210
Other receivables		(729,945)		(179,460)
Inventory and other		(22,599)		(14,134)
Increase (decrease) in liabilities:		5.054		(22.150)
Accounts payable		5,274		(32,150)
Note payable to GDFA		(6,213)		(115.000)
Due to other funds and governmental agencies		340,064		(115,060)
Accrued liabilities Accrued Retirement Fund contributions		28,436		(3,452)
Deferred rental income		(50,571)		(64,760)
Deferred rental income		(60,614)		10,104
Net cash used for operating activities		(841,517)	((1,039,626)
Cash flows from investing activities:				
Sale of land		-		46,965
Sale of marketable investment securities		1,277,472		468,408
Purchase of property and equipment		(71,210)		(102,981)
Purchase of stock		(61,700)		-
Interest (expense) income, net		(15,754)		54,480
Gain (loss) on investments		(200,506)		2,024
Net cash provided by investing activities		928,302		468,896
Cash flows from noncapital related financing activities:				
Contributions received from Interpacific Resorts Corporation		_		50,000
•				
Net increase (decrease) in cash		86,785		(520,730)
Cash at beginning of year		98,166		618,896
Cash at end of year	\$	<u>184,951</u>	\$	98,166

Notes to Consolidated Financial Statements September 30, 1998 and 1997

(1) Purpose and Summary of Significant Accounting Policies

Purpose

Guam Economic Development Authority (GEDA) was created by Public Law 8-80 on August 21, 1965, to assist in the implementation of an integrated program for the economic development of Guam. Enabling legislation set forth several specific purposes for the establishment of GEDA to include:

- (a) Aiding private enterprise without competing with it,
- (b) Expanding the money supply to finance housing facilities, and
- (c) Providing the means necessary for acquisition of hospital facilities.

To accomplish the stated purposes, GEDA is authorized to conduct research of, invest in, provide loans to, operate and provide technical assistance to industries and/or agricultural projects; issue revenue bonds; obtain Government of Guam land; purchase mortgages; and recommend to the Governor of Guam businesses qualifying for tax rebates and abatements. GEDA utilizes the Guam Development Fund Act (GDFA), the Agricultural Development Fund (ADF), the Agricultural Expense Insurance Fund (AEIF), the Landowner's Recovery Fund (LRF), Microenterprise Development Fund (MDP), Housing and Urban Development (HUD), the Local Arts Revolving Fund (LARF), the Guam Territorial Aquarium Foundation (GTAF), the Aquacultural Training Fund (ATF), the Music and Legends of Guam Fund (MLGF), and the U.S. Base Realignment and Closure Committee (BRAC) to accomplish certain of the stated purposes.

As a government entity created by public law, GEDA is not subject to taxes and is a component unit of the Government of Guam.

The financial statements of GEDA have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to government units. Government Accounting Standards Board (GASB) Statement No. 20, "Accounting and Financial Reporting for Proprietary Funds and Other Governmental Entities that Use Proprietary Fund Accounting", requires that proprietary activities apply all applicable GASB pronouncements as well as Statements and Interpretations issued by the Financial Accounting Standards Board (FASB), Accounting Principles Board Opinions, and Accounting Research Bulletins of the Committee on Accounting Procedures issued on or before November 30, 1989. GEDA has implemented GASB 20 and elected not to apply FASB Statements and Interpretations issued after November 30, 1989.

Principles of Consolidation

The consolidated financial statements include the accounts of GEDA and it's wholly-owned subsidiaries, Guam Business Development Corporation (GBDC) and the Chamorro Heritage Foundation (CHF). GBDC was formed on October 18, 1988, for the purpose of acquiring and developing tourist-related property and protecting the various interests of GEDA and Funds administered by GEDA. CHF was formed on February 5, 1992, for the purpose of preserving, developing and enhancing the Chamorro culture and heritage of the indigenous people of the island of Guam. All significant intercompany balances and transactions have been eliminated in consolidation.

Notes to Consolidated Financial Statements September 30, 1998 and 1997

(1) Purpose and Summary of Significant Accounting Policies, Continued

Basis of Accounting

The accompanying consolidated financial statements have been prepared on the accrual basis of accounting. In accordance with the accrual method, revenues are recognized when they are earned and expenses are recognized when they are incurred.

Notes and Accrued Interest Receivable

It is the policy of GEDA to cease accrual of interest on delinquent loans when, in the opinion of management, the past due condition is an indication of possible uncollectibility.

Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosures of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

Reclassifications

Certain reclassifications have been made to the 1997 balances to conform to classifications adopted in 1998.

Investments

The investments of GEDA and subsidiaries are classified in the first of three credit risk categories as promulgated in Governmental Accounting Standards Board (GASB) Statement No. 3 as the securities held are insured or registered in the name of the governmental entity or held by the entity or by its agent in the entity's name. These credit risk categories are as follows:

- 1. Securities insured or registered in the name of the governmental entity or held by the entity or by its agent in the entity's name.
- 2. Securities uninsured and unregistered and held by the counterparty's trust department, or its agent in the entity's name.
- 3. Securities uninsured and unregistered and held by the counterparty, its trust department, or its agent, but not held in the entity's name.

In 1998 and 1997, GEDA's investments and subsidiaries are stated at fair market value in accordance with Government Accounting Standards No. 31, which also requires investment income, dividends and unrealized gains and losses to be included in earnings.

Investment in a 40% owned company is accounted for using the equity method.

Notes to Consolidated Financial Statements September 30, 1998 and 1997

(1) Purpose and Summary of Significant Accounting Policies, Continued

Vacation and Sick Leave

Vacation of not more than 480 hours vests and is accrued each bi-weekly pay period in which an employee is in a pay status for the entire ten (10) days. Sick leave does not vest and is not accrued. The aggregate amount of the sick leave liability is not estimable.

Depreciation and Amortization

Improvements and buildings are amortized on a straight-line basis over estimated useful lives of 22.5 to 30 years. Equipment and automobiles are depreciated on a straight-line basis over estimated useful lives of three to five years.

Inventories

Inventories of materials and merchandise are determined by physical count and are valued at the lower of cost or market.

Operating Expenses

Virtually all general and administrative expenses of the Funds administrated by GEDA, other than legal expenses specifically related to the activities of a particular Fund, are borne by GEDA as part of its cost of administering the Funds.

GEDA allocates a percentage of payroll expense to each Fund based upon actual time personnel spend on the respective Fund.

(2) Cash

At September 30, 1998 and 1997, GEDA has cash balances of \$184,451 and \$97,666, respectively, deposited in checking accounts. Of the total deposits, \$100,000 and \$97,666 in 1998 and 1997, respectively, are insured by the Federal Deposit Insurance Corporation. The remaining balances are not insured or collateralized.

(3) Investments

On October 1, 1996, GEDA adopted Government Accounting Standards Board (GASB) Statement No. 31.

Other investments consist of money market funds and securities in the Federated Government National Mortgage Association Trust (FGNMA) and in Pacific Century Trust (PCT), respectively. At September 30, 1998, the investments are carried at a market value of \$0 and \$122,685, respectively. At September 30, 1997, the investments are carried at a market value of \$1,342,679 and \$57,479 and have an underlying cost of \$1,342,679 and \$57,836 in FGNMA and PCT, respectively.

(4) Other Real Estate

GEDA has acquired land carried at \$425,164 through loan foreclosure.

Notes to Consolidated Financial Statements September 30, 1998 and 1997

(5) Building, Improvements and Equipment

A summary of building, improvements and equipment at September 30, 1998 and 1997 is as follows:

	<u>1998</u>	<u>1997</u>
Building Other improvements Equipment Land improvements Automobiles	\$ 1,207,031 526,395 403,768 129,642 	\$ 1,207,031 518,901 335,458 129,642 118,902
Less accumulated depreciation and amortization	2,385,738 (1,018,287) \$ 1,367,451	2,309,934 (885,082) \$ 1,424,852

(6) Employees' Retirement Plan

Employees of GEDA hired before October 1, 1995 are members of the Government of Guam Employees' Retirement System, a defined benefit, contributory pension plan. The Plan is administered by the Government of Guam Retirement Fund, to which GEDA contributes based upon a fixed percentage of the payroll for those employees who are members of the Plan.

As a result of actuarial valuations performed as of September 30, 1997 and 1995, respectively, it has been determined that for the years ended September 30, 1998 and 1997, a minimum combined employer and employee contribution rate of 28.01% and 28.1%, respectively, of covered payroll is required to appropriately fund the current cost, amortize prior service costs and provide for interest on the unfunded accrued liability. Statutory rates for employee and employer contributions were 9.5% and 18.6%, for the years ended September 30, 1998 and 1997. The effect of GEDA's prior year accruals for its share of pension underfunding reduces the actuarially determined employer contribution rate from 18.51% and 18.6%, respectively, to effective rates of 13.65% and 14.83%, respectively, for the years ended September 30, 1998 and 1997. In recognition of the above, accrual reductions of 4.95% and 3.77%, respectively, of covered payroll are necessary to reduce the unfunded liability based on the difference between the effective rate of 13.65% and 14.83%, respectively, and the employer's statutory rate of 18.6%.

The defined benefit plan utilized the actuarial cost method termed "entry age normal" with an assumed rate of return of 8% and an assumed salary scale increase of 6.5% per annum. The most recent actuarial valuation performed as of September 30, 1997, did not provide a breakdown of actuarial present value of vested and non-vested accumulated plan benefits by sponsor or net assets available for benefits by sponsor.

On September 29, 1995, the Guam Legislature passed Public Law 23-43 which created the Defined Contribution Retirement System (DCRS). All employees of GEDA, hired after October 1, 1995, are members of the DCRS, a defined contribution, contributory pension plan. The Board of Trustees of the Government of Guam Retirement Fund is responsible for the administration of the DCRS. Investment management and plan administration services for the DCRS are performed by a private firm contracted by the Board of Trustees.

Notes to Consolidated Financial Statements September 30, 1998 and 1997

(6) Employees' Retirement Plan, Continued

Contributions into the DCRS by members are based on an automatic deduction of 5% of the member's regular base pay. The contribution is periodically deposited into an individual annuity account within the DCRS. Employees are afforded the opportunity to select from different annuity accounts available under the DCRS.

Employer contributions into the DCRS are based on a statutory amount of 18.51% and 18.6% of the member's regular base pay during fiscal year 1998 and 1997, respectively. Of the amount contributed by the employer, only 5% of the member's regular base pay is deposited into the member's individual annuity account. The remaining 13.51% and 13.6% is contributed towards the unfunded liability of the defined benefit plan, at September 30, 1998 and 1997, respectively.

Members of the DCRS who have completed five years of government service, and have attained the age of 55 years at termination, have a vested balance of 100% of both member and employer contributions plus any earnings thereon. Members who have completed five years of service, but have not attained the age of 55, are eligible only for the amount of member contributions plus any earnings thereon.

The cost to GEDA for retirement contributions for the years ended September 30, 1998 and 1997 is as follows:

	<u>1998</u>	<u> 1997</u>
Cash contributions Accruals	\$ 189,825 (50,571)	\$ 262,710 (64,760)
	\$ <u>139,254</u>	\$ <u>197,950</u>

(7) Rental Income

GEDA leases industrial parks from the Government of Guam for an annual rent of \$1 with terms expiring in 2068. GEDA subleases space to various tenants under agreements that call for advance rental payments of one month's to one year's rent. GEDA records such advance rent as a receivable at the anniversary or due date; related income is deferred and recognized over the period to which it applies.

Future minimum rentals to be received under noncancelable subleases as of September 30, 1998, are as follows:

Years ending September 30:	
1999	\$ 1,111,403
2000	935,346
2001	676,109
2002	516,065
2003	471,572
Thereafter	<u>4,285,715</u>
	\$ <u>7,996,210</u>

Notes to Consolidated Financial Statements September 30, 1998 and 1997

(8) Commitment and Contingency

GEDA is involved in various litigation inherent in the operations of the Authority. Management is of the opinion that liabilities of a material nature will not be realized.

The Guam Legislature appropriated \$550,000 to GEDA during the year ended September 30, 1998. As of September 30, 1998, GEDA received and recorded \$105,095. The remaining appropriation will be recorded upon collection in cash.

(9) Related Parties

At September 30, 1998 and 1997, the following trust funds were administered by GEDA:

	<u>Total</u>	<u>Assets</u>
<u>Fund</u>	<u>1998</u>	<u>1997</u>
Guam Development Fund Act (GDFA)	\$ 12,667,687	\$ 13,222,160
Agricultural Development Fund (ADF)	2,242,210	2,495,516
Agricultural Expense Insurance Fund (AEIF)	7,659	7,659
Landowner's Recovery Fund (LRF)	10,611	10,923
Local Arts Revolving Fund (LARF)	51,460	95,660
Guam Territorial Aquarium Foundation (GTAF)	136,091	133,518
Agricultural Training Fund (ATF)	34,094	38,039
Music and Legends of Guam Fund (MLGF)	58,795	61,083
Base Realignment and Closure Commission (BRAC)	609,274	426,055
Housing Urban Development Fund (HUD)	38,524	43,989
Microenterprise Development Program (MDP)	47,009	-

(10) Note Payable

The note payable to GDFA bears interest at 4.5% and is payable in monthly installments of \$8,785, including interest, commencing in 1999 with the final payment due in 2019.

The annual principal payments for the five years subsequent to September 30, 1998, and thereafter are as follows:

1999	\$ 43,242
2000	51,680
2001	54,006
2002	56,436
2003	58,976
Thereafter	958,749
	\$ 1.223.089

Notes to Consolidated Financial Statements September 30, 1998 and 1997

(11) Investment in Stock

During the year ended September 30, 1996, GEDA paid \$200,000 for 200,000 shares (a 40% interest) of preferred stock in Guam Institute of Aviation Technology. This investment is carried using the equity method. The carrying value of this investment has been adjusted for its prorata share of losses. A summary of the investee's unaudited financial information as of September 30, 1998, and for the nine months then ended is as follows:

Total assets	\$ <u>749,521</u>
Liabilities	\$ <u>1,213,996</u>
Equity: Common and preferred stock Additional paid-in capital Deficit	649,490 405,207 (<u>1,519,172</u>)
Total liabilities and equity	\$ <u>749,521</u>
Revenues Expenses	\$ 945,364 (<u>1,202,089</u>)
Net loss	\$ <u>(256,725</u>)

A summary of investments in stock at September 30, 1998 and 1997 is as follows:

	<u>1998</u>	<u>1997</u>
Bank of Guam Guam Institute of Aviation Technology (GIAT) Heli-Guam	\$ 3,500 200,000 <u>61,700</u>	\$ 3,500 200,000
Less allowance for loss on GIAT investment	265,200 (<u>200,000</u>)	203,500
	\$ <u>65,200</u>	\$ <u>203,500</u>

Supplementary Year 2000 Issue Information September 30, 1998

The year 2000 issue is the result of shortcomings in many electronic data processing systems and other electronic equipment that may adversely affect the GEDA's operations as early as fiscal year 1999. GEDA has identified computer systems and other electronic equipment, which may be affected by the year 2000 issue and has not yet determined the ultimate cost to upgrade such systems. GEDA is currently in the remediation state of addressing the Y2K issues.

Because of the unprecedented nature of the year 2000 issue, its effects and success of related remediation efforts will not be fully determinable until the year 2000 and thereafter. Management cannot assure that GEDA is or will be year 2000 ready, that GEDA's remediation efforts will be successful in whole or part, or that parties with whom GEDA does business will be year 2000 ready.

See accompanying Independent Auditors' Report.

FINANCIAL STATEMENTS AND INDEPENDENT AUDITORS' REPORT

SEPTEMBER 30, 1998 AND 1997



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Independent Auditors' Report

The Board of Directors
Guam Economic Development Authority:

We have audited the accompanying balance sheets of the Guam Development Fund Act, the Agricultural Development Fund, the Agricultural Expense Insurance Fund, the Landowner's Recovery Fund, the Housing and Urban Development Fund, the Local Arts Revolving Fund, the Guam Aquarium Fund, the Aquacultural Training Fund, the Music and Legends of Guam Fund, and the U.S. Base Realignment and Closure Committee (the Funds) as of September 30, 1998 and 1997, and the related statements of revenues, expenditures and changes in fund balances (deficit) for the years then ended. The Funds are administered by the Guam Economic Development Authority (a public corporation) which is a component unit of the Government of Guam. These financial statements are the responsibility of the Authority's management. Our responsibility is to express an opinion on these financial statements based on our audits.

We conducted our audits in accordance with generally accepted auditing standards and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audits to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audits provide a reasonable basis for our opinion.

In our opinion, such financial statements present fairly, in all material respects, the financial position of the Funds at September 30, 1998 and 1997, and the results of their operations for the years then ended in conformity with generally accepted accounting principles.

The year 2000 supplementary information on page 12 is not a required part of the basic financial statements, but is supplementary information required by the Government Accounting Standards Board, and we did not audit and do not express an opinion on such information. Further, we were unable to apply to the information certain procedures prescribed by professional standards because of the unprecedented nature of the year 2000 issue and its effects, and the fact that authoritative measurement criteria regarding the status of remediation efforts have not been established. In addition, we do not provide assurance that the Guam Economic Development Authority is or will become year 2000 compliant, that the Guam Economic Development Authority's year 2000 remediation efforts will be successful in whole or in part, or that parties with which the Guam Economic Development Authority does business are or will become year 2000 compliant.

In accordance with *Government Auditing Standards*, we have issued our report dated May 10, 1999 on our consideration of the Funds' internal control over financial reporting and our tests of their compliance with certain provisions of laws, regulations, contracts and grants.

May 10, 1999

Harrell

(A Pubic Corporation)

Balance Sheets September 30, 1998 and 1997

	Guam Deve <u>Fund 2</u> 1998	-	Agricul ⁱ Develop <u>Fund</u> 1998	ment	Agricultu Expense Insu <u>Fund</u> 1998		Landown Recove <u>Fund</u> 1998		Microenterp Developme <u>Fund</u> 1998	
Cash on hand and in bank (note 2)	\$ 31,138 \$	98,457 \$	4,651 \$	20,973 \$	- \$	- \$	- \$	- \$	- \$	-
Notes and accrued interest receivable thereon	10,273,191	9,380,016	937,771	1,249,171	-	-	-	334	15,273	-
Less allowance for doubtful receivables	(3,897,206)	(2,555,383)	(244,082)	(150,387)						-
Net notes and accrued interest receivable	6,375,985	6,824,633	693,689	1,098,784		-	<u> </u>	334	15,273	
Due from other funds:										
Guam Economic Development Authority	230,722	-	-	-	7,659	7,659	-	-	-	-
Guam Development Fund Act	-	-	344,965	33,159	-	-	10,611	10,589	29,606	-
Agricultural Development Fund	-	-	-	-	-	-	-	-	-	-
Local Arts Revolving Fund	8,703	8,703	-	-	-	-	-	-	-	-
U.S. Base Realignment and Closure Committee	10,142	-	-	-	-	-	-	-	-	-
Microenterprise Development Program	4,126	-	-	-	-	-	-	-	-	-
Other receivables	-	881			-	-	-	-	-	-
Investments (note 3)	5,551,237	5,936,372	859,456	1,005,829	-	-	-	-	-	-
Other real estate:										
Land (note 4)	433,375	433,375	-	-	-	-	-	-	-	-
Other assets (note 5)	22,259	19,739	339,450	336,771	<u> </u>		<u> </u>	<u> </u>	2,130	_
	6,260,564	6,399,070	1,543,871	1,375,759	7,659	7,659	10,611	10,589	31,736	_
	\$ <u>12,667,687</u> \$	13,322,160 \$	2,242,211 \$	2,495,516 \$	7,659 \$	7,659 \$	10,611 \$	10,923 \$	47,009 \$	

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Balance Sheets, Continued September 30, 1998 and 1997

	Guam Devo <u>Fund</u> 1998	-	Agricult Develop <u>Func</u> 1998	ment	Agricultu Expense Insu <u>Fund</u> 1998		Landow Recov <u>Fund</u> 1998	rery	Microenter Developm <u>Fund</u> 1998	•
LIABILITIES AND FUND EQUITY	<u> </u>	<u>=22</u>	<u> </u>			<u> </u>	<u> </u>	<u>=22</u>	<u> </u>	<u> </u>
Liabilities:										
Accounts payable and accrued expenses	\$ 13,456 \$	6,178 \$	1,347 \$	- \$	- \$	- \$	- \$	49,825 \$	9,858 \$	-
Due to other funds:										
Guam Economic Development Authority	-	-	12,475	93,329	-	-	189,760	17,506	51,825	-
Agricultural Development Fund	344,965	33,159	-	-	-	-	-	-	-	-
Guam Development Fund Act	-	-	-	-	-	-	-	-	4,126	-
Guam Territorial Aquarium Foundation	11,438	7,769	-	-	-	-	1,086	1,086	-	-
Chamorro Heritage Foundation	19,404	14,067	-	-	-	-	-	-	-	-
Landowner's Recovery Fund	10,611	10,589		- -	- -				_ _	
Total liabilities	399,874	71,762	13,822	93,329	<u> </u>		190,846	68,417	65,809	
Fund equity:										
Contributions	6,992,443	6,992,443	1,796,000	1,796,000	75,000	75,000	1,043,672	1,043,672	-	_
Fund balances (deficits)	5,275,370	6,257,955	432,389	606,187	(67,341)	(67,341)	(1,223,907)	(1,101,166)	(18,800)	
Total fund equity	12,267,813	13,250,398	2,228,389	2,402,187	7,659	7,659	(180,235)	(57,494)	(18,800)	
Contingency (note 6)										
	\$ 12,667,687 \$	13,322,160 \$	2,242,211 \$	2,495,516 \$	7,659 \$	7,659 \$	10,611 \$	10,923 \$	47,009 \$	

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Balance Sheets September 30, 1998 and 1997

		Housir and Url <u>Developr</u> 1998	ban	Local A Revolv <u>Fun</u> 1998	ing	Guam Te Aqua <u>Found</u> 1998	rium	Aquacu Traini <u>Fun</u> 1998	ing	Music Legend <u>Guar</u> 1998	ls of	and C	llignment losure <u>nission</u> 1997
<u>ASSETS</u>			<u> </u>						<u> </u>				
Cash on hand and in bank (note 2) Notes and accrued interest receivable thereon Less allowance for doubtful receivables	\$	- \$ - -	- \$ - -	- \$ 14,954 (12,267)	- \$ 18,078 (12,267)	- \$ - -	7,730 \$	- \$ - -	- \$ - -	- \$ - -	- \$ - -	500 5	500
Net notes and accrued interest receivable	_	<u>-</u>	<u> </u>	2,687	5,811				<u> </u>		<u> </u>		
Government of Guam appropriations receivable Due from other funds:		-	-	-	44,200	12,155	12,155	-	-	-	-	-	-
Guam Economic Development Authority		38,079	43,544	48,773	45,649	107,549	7.760	31,907	31,907	41,866	41,798	4,064	-
Guam Development Fund Act Landowner's Recovery Fund		-	-	-	-	11,438 1,086	7,769 1,086	-	-	-	-	-	-
Other receivables		445	445	-	-	-	426	-	-	-	-	582,323	406,312
Investments (note 3)		-	-	-	-	3,862	104,352	-	-	-	-	-	-
Inventory		-	-	-	-	-	-	-	-	16,929	19,285	-	-
Equipment, at cost less accumulated depreciation	_	- -	- -	- -				6,132	6,132	- -	-	22,387	19,243
	_	38,524	43,989	48,773	89,849	136,090	125,788	38,039	38,039	58,795	61,083	608,774	425,555
	\$_	38,524 \$	43,989 \$	51,460 \$	95,660 \$	136,090 \$	133,518 \$	38,039 \$	38,039 \$	58,795 \$	61,083 \$	609,274	426,055
LIABILITIES AND FUND EQUITY													
Liabilities:													
Account payable and accrued expenses Due to other funds:	\$	43,989 \$	43,989 \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	8,791	9,600
Guam Economic Development Authority Guam Development Fund Act	_	- -	<u>-</u> _	8,703	8,703	- -	- -	- -	<u>-</u>	- -	<u>-</u>	567,932 10,142	395,870
Total liabilities	_	43,989	43,989	8,703	8,703						<u>-</u> .	586,865	405,470
Fund equity:													
Contributions		-	-	100,000	100,000	524,368	524,368	54,217	54,217	75,900	75,900	-	-
Fund balances (deficits)	_	(5,465)		(57,243)	(13,043)	(388,278)	(390,850)	(16,178)	(16,178)	(17,105)	(14,817)	22,409	20,585
Net fund equity	_	(5,465)		42,757	86,957	136,090	133,518	38,039	38,039	58,795	61,083	22,409	20,585
	\$_	38,524 \$	43,989 \$	51,460 \$	95,660 \$	136,090 \$	<u>133,518</u> \$	38,039 \$	38,039 \$	58,795 \$	61,083 \$	609,274	426,055

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Statements of Revenues, Expenditures and Changes in Fund Balances (Deficits)
Years Ended September 30, 1998 and 1997

	Guam Development <u>Fund Act</u>		<u>Fund</u>		•			Landowner's Recovery <u>Fund</u>		Microenterprise Development <u>Fund</u>	
	<u>1998</u>	<u>1997</u>	<u>1998</u>	<u>1997</u>	<u>1998</u>	<u>1997</u>	<u>1998</u>	<u>1997</u>	<u>1998</u>	<u>1997</u>	
Revenues:											
Interest	\$ 792,236 \$	790,576 \$	89,192 \$	101,008 \$	- \$	- \$	- \$	4,511 \$	130 \$	-	
Gain on investments	-	77,308	-	19,381	-	-	-	1,389	-	-	
Other	47,935	89,762	19,626	432				<u> </u>	44,749		
Total revenues	840,171	957,646	108,818	120,821	<u> </u>	<u> </u>		5,900	44,879		
Expenditures:											
Provision for doubtful notes and accrued interest	1,421,696	758,190	112,512	-	_	-	-	_	-	_	
Salaries	310,623	284,503	146,540	99,610	-	-	-	-	48,266	-	
Professional services	32,511	52,863	2,140	2,284	-	-	122,604	152,735	3,700	-	
Rent	-	38,055	-	-	-	-	-	-	-	-	
Bank charges	9,767	23,148	1,595	5,664	-	-	137	544	-	-	
Depreciation	6,354	4,529	660	400	-	-	-	-	-	-	
Travel	9,775	4,023	6,064	-	-	-	-	-	2,686	-	
Promotions	12,174	1,757	-	-	-	-	-	-	8,575	-	
Loss on investments	7,883	-	1,317	-	-	-	-	-	-	-	
Miscellaneous	11,973	8,096	11,788	2,108	<u> </u>	<u> </u>	- -	- -	452		
Total expenditures	1,822,756	1,175,164	282,616	110,066	<u> </u>	<u> </u>	122,741	153,279	63,679		
Revenues (under) over expenditures	(982,585)	(217,518)	(173,798)	10,755	-	-	(122,741)	(147,379)	(18,800)	-	
Fund balances (deficits) at beginning of year	6,257,955	6,475,473	606,187	595,432	(67,341)	(67,341)	(1,101,166)	(953,787)			
Fund balances (deficits) at end of year	\$ 5,275,370 \$	6,257,955 \$	432,389 \$	606,187 \$	(67,341) \$	(67,341) \$	(1,223,907) \$	(1,101,166) \$	(18,800) \$	_	

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Statements of Revenues, Expenditures and Changes in Fund Balances (Deficits) Years Ended September 30, 1998 and 1997

	Housing and Urban <u>Development</u>		oan <u>ment</u>	Local A Revolv <u>Fund</u>	ring <u>1</u>	Guam Te Aquar <u>Found</u>	rium ation	Aquacul Traini <u>Fun</u> o	ng <u>1</u>	Music Legend <u>Guar</u>	s of <u>n</u>	and Clos	Base Realignment and Closure Commission	
		<u>1998</u>	<u>1997</u>	<u>1998</u>	<u>1997</u>	<u>1998</u>	<u>1997</u>	<u>1998</u>	<u>1997</u>	<u>1998</u>	<u>1997</u>	<u>1998</u>	<u>1997</u>	
Revenues:														
Net sales	\$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	90 \$	- \$	- \$	-	
Grant funds		-	48,978	-	-	-	-	_	-	-	-	1,024,215	686,923	
Other					259	3,603	7,340			17	315	46,668	64,879	
Total revenues	_		48,978	<u> </u>	259	3,603	7,340		<u>-</u> -	107	315	1,070,883	751,802	
Expenditures:														
Special projects		-	47,809	-	-	-	-	-	-	-	-	256,391	91,214	
Salaries and benefits		-	-	-	-	-	-	-	-	-	-	362,770	265,068	
Travel		-	-	-	-	-	-	-	-	-	-	68,035	43,925	
Professional services		-	-	-	1,704	-	-	-	-	38	-	337,426	303,060	
Rent		5,000	-	-	-	-	-	-	-	-	-	3,117	-	
Promotions		-	-	-	-	-	-	-	-	2,357	-	1,922	6,351	
Repair and maintenance		425	-	-	-	-	-	-	-	-	-	3,952	1,533	
Depreciation		-	-	-	-	-	-	-	3,657	-	-	5,153	1,767	
Provision for doubtful notes and														
accrued interest		-	-	44,200	-	-	-	-	-	-	-	-	-	
Loss on investment		-	-	-	-	-	-	-	-	-	-	-	-	
Miscellaneous		40	1,169			1,031	690				1,271	30,293	18,299	
Total expenditures		5,465	48,978	44,200	1,704	1,031	690	<u> </u>	3,657	2,395	1,271	1,069,059	731,217	
Revenues (under) over expenditures		(5,465)	-	(44,200)	(1,445)	2,572	6,650	-	(3,657)	(2,288)	(956)	1,824	20,585	
(Deficits) fund balances at beginning of year	_			(13,043)	(11,598)	(390,850)	(397,500)	(16,178)	(12,521)	(14,817)	(13,861)	20,585		
(Deficits) fund balances at end of year	\$_	(5,465) \$	\$	(57,243) \$	(13,043) \$	(388,278) \$	(390,850) \$	(16,178) \$	(16,178) \$	(17,105) \$	(14,817) \$	22,409 \$	20,585	

Notes to Financial Statements September 30, 1998 and 1997

(1) Purpose and Summary of Significant Accounting Policies

Purpose

The Guam Development Fund Act (GDFA), the Agricultural Development Fund (ADF), the Agricultural Expense Insurance Fund (AEIF), the Landowner's Recovery Fund (LRF), the Housing and Urban Development Fund (HUD), the Local Arts Revolving Fund (LARF), the Guam Territorial Aquarium Foundation (GTAF), the Aquacultural Training Fund (ATF), the Music and Legends of Guam Fund (MLGF), and the U.S. Base Realignment and Closure Committee (BRAC) are administered by the Guam Economic Development Authority (GEDA). GEDA utilizes the Funds to carry out its stated purpose of providing an integrated program for the economic development of Guam. The Funds are component units of the Government of Guam. The specific purpose of each fund is as follows:

- <u>GDFA</u> GDFA was created to further the economic development of private business on Guam through loans and loan guarantees from a Revolving Loan Fund. The initial capital for this Fund was derived from a grant by the U.S. Government. Subsequent contributions have been made by the Guam Legislature.
- <u>ADF</u> ADF was created to aid in the development or subsidization of poultry, pork and beef production, agricultural products, processing plants and equipment. This is done primarily through direct loans to individuals at a 4% interest rate. All contributions to this Fund have been appropriated by the Guam Legislature.
- <u>AEIF</u> AEIF was created to insure or to reinsure insurers of farmers, livestock producers and commercial fishermen against losses due to natural disasters. The premiums are collected at rates sufficient to cover claims for losses and to provide a reasonable reserve against unforeseen losses. Initial funding was by an appropriation from the Government of Guam. There were no insurance policies issued in 1998 and 1997 nor were there any policies outstanding at September 30, 1998.
- <u>LRF</u> LRF was created to assist land claimants by making or guaranteeing loans to be repaid from proceeds received from judgments. No single loan may exceed \$200,000, and interest should not exceed 6% per annum. All contributions to the Fund have been made by the Guam Legislature.
- <u>LARF</u> LARF was created to assist local artists to promote the preservation, development and production of Chamorro music and song. No single loan may exceed \$15,000, and no interest should be charged. All contributions to the Fund have been made by the Guam Legislature.
- <u>GTAF</u> GTAF was established by Public Law 20-163 to administer and oversee the feasibility study, site selection and development of the Guam Aquarium project.
- <u>ATF</u> ATF was created to establish a small business entrepreneur program dedicated to nurturing the aquaculture industry. The major goals of the program are to finance and construct a demonstration project in two phases; to demonstrate the potential of these systems in Guam; to have these facilities serve as a teaching tool for aquaculture students; to test the market demand for the fish; to establish a technical and managerial assistance program; to provide recommendations in the permitting process for aquaculture farmers; and to provide recommendations for regulating importation of cultured fish products. All contributions to this Fund have been appropriated by ADF.

Notes to Financial Statements September 30, 1998 and 1997

(1) Purpose and Summary of Significant Accounting Policies, Continued

<u>MLGF</u> - MLGF was created to satisfy any financial obligations of GEDA related to the Music and Legends of Guam Project Fund. The fund consists of all proceeds collected from the sale of the musical recording of the Music and Legends of Guam work originally released in 1979.

<u>BRAC</u> - BRAC was created to further the economic development of Guam through planning and rehabilitation of Guam military bases and military base property. Capital for this Fund was derived from a grant by the U.S. Government.

<u>HUD</u> – The HUD fund was created for the purpose of segregating activities of a specific HUD grant.

During the year ended September 30, 1994, the Small Business Development Fund (SBDF) was created by Public Law 21-42 to encourage, assist, develop and expand the small business private sector in Guam's economy. This is done primarily through direct loans to individuals, small corporations and partnerships at an interest rate deemed reasonable by GEDA. This fund was also created to provide for equity participation in a new company or in an existing company for the purpose of expansion. All contributions to this fund have been appropriated by the Guam Legislature. No transactions were entered into by SBDF during the years ended September 30, 1998 and 1997.

As government entities created by public laws, the Funds are not subject to taxes.

Basis of Accounting

The trust funds account for assets under the terms of formal trust agreements. They are classified as expendable trust funds and are accounted for in essentially the same manner as governmental fund types, using the same measurement focus and basis of accounting. Expendable trust funds account for assets where both the principal and interest may be spent.

Governmental funds are used to account for the government's general government activities. Governmental fund types use the flow of current financial resources measurement focus and the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual (i.e., when they are "measurable and available"). "Measurable" means the amount of the transaction can be determined and "available" means collectible within the current period or soon enough thereafter to pay liabilities of the current period. Expenditures are recorded when the related fund liability is incurred.

Cash

Cash includes cash on hand and cash on deposit in banks.

At September 30, 1998 and 1997, the Funds have cash balances of \$35,389 and \$126,760, respectively, deposited in checking accounts. Of the total deposits, \$0 and \$2,334 in 1998 and 1997, respectively, are insured by the Federal Deposit Insurance Corporation. The remaining balances are not insured or collateralized.

Notes to Financial Statements September 30, 1998 and 1997

(1) Purpose and Summary of Significant Accounting Policies, Continued

Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosures of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

Reclassifications

Certain reclassifications have been made to the 1997 balances to conform to classifications adopted in 1998.

Notes and Accrued Interest Receivable

Notes receivable consist of loans made to Guam businesses and individuals. In accordance with Section 3 of the Guam Development Fund Act of 1968, the term of a loan shall not exceed twenty-five years. Additionally, loans bear interest above U.S. treasury rate. All loans are secured by collateral with any long-term loans being secured by real property.

Included in notes receivable for GDFA as of September 30, 1998 and 1997, is a note due from GBDC for \$1,223,089. The note bears interest at 4.5% and is payable in monthly installments of \$8,785, including interest, commencing in 1999 and due in 2019.

The annual principal payments for the GEDF note receivable for the five years subsequent to September 30, 1998, and thereafter are as follows:

1999	\$ 43,242
2000	51,680
2001	54,006
2002	56,436
2003	58,976
Thereafter	958,749
	\$ 1,223,089

It is the policy of GDFA and ADF to cease accrual of interest on delinquent loans when, in the opinion of management, the past due condition is an indication of possible uncollectibility.

Inventories

Inventories of materials and merchandise are determined by physical count and are valued at the lower of cost or market.

Notes to Financial Statements September 30, 1998 and 1997

(1) Purpose and Summary of Significant Accounting Policies, Continued

Investments

The investments of the Trust Funds administered by GEDA are classified in the first of three credit risk categories as promulgated in Governmental Accounting Standards Board (GASB), Statement No. 3, as the securities held are insured or registered in the name of the governmental entity or held by the entity or by its agent in the entity's name. These credit risk categories are as follows:

- 1. Securities insured or registered in the name of the governmental entity or held by the entity or by its agent in the entity's name.
- 2. Securities uninsured and unregistered and held by the counterparty's trust department, or its agent in the entity's name.
- 3. Securities uninsured and unregistered and held by the counterparty, its trust department, or its agent, but not held in the entity's name.

Expenditures

Virtually all expenditures of the Funds, other than legal expenditures specifically related to the activities of a particular fund, are borne by GEDA as part of its cost of administering the Funds.

Each Fund is charged a percentage of GEDA's payroll expense based upon actual time personnel spend on the respective Fund.

(2) Cash Deposits

Local legislation requires financial institutions to pledge securities to collateralize "deposits of public funds." Trust cash funds on deposit with financial institutions are not considered "deposits of public funds" under current law. Therefore, these institutions are not required to pledge securities to collateralize such deposits. Cash deposits are insured only to the statutory limits provided by agencies of the Federal Government and are uncollateralized.

(3) Investments

At October 1, 1996, GEDA adopted GASB Statement No. 31.

Investments consist of money market funds and securities in the Federated Government National Mortgage Association Trust (FGNMA) and in Pacific Century Trust (PCT), respectively. At September 30, 1998, the investments are stated at market value of \$0 and \$6,414,555, respectively. At September 30, 1997, the investments are stated at market value of \$6,942,201 and \$104,352 and have an underlying cost of \$6,547,706 and \$104,352 in PCT and FGNMA, respectively.

(4) Other Real Estate

GDFA has acquired certain land through foreclosure of loans. These items are reflected at cost in other real estate.

Notes to Financial Statements September 30, 1998 and 1997

(5) Other Assets

ADF has acquired leasehold interest in land through foreclosure of loans. Leasehold interests are reflected at cost in other assets.

(6) Contingency

At September 30, 1997, GEDF was contingently liable as guarantor for loans in the amount of \$1,669,500 and any related collection costs. In accordance with Section 4 of the Guam Development Fund Act of 1968; GEDF is required to maintain reserves of not less than 25% of the loan guarantee.

GEDA is involved in various litigation inherent in the operations of the Authority. Management is of the opinion that liabilities of a material nature will not be realized.



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INDEPENDENT AUDITORS' REPORT ON COMPLIANCE AND ON INTERNAL CONTROL OVER FINANCIAL REPORTING BASED UPON AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

The Board of Directors
Guam Economic Development Authority:

We have audited the financial statements of the Guam Economic Development Authority (GEDA), as of September 30, 1998, and for the year then ended, and have issued our report thereon dated May 10, 1999. We conducted our audit in accordance with generally accepted auditing standards and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Compliance

As part of obtaining reasonable assurance about whether GEDA's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are required to be reported under *Government Auditing Standards*.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered GEDA's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide assurance on the internal control over financial reporting. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control over financial reporting that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over financial reporting and its operation that we consider to be material weaknesses.

This report is intended solely for the information of the Board of Directors and management of GEDA and the cognizant audit and other federal agencies. However, this report is a matter of public record and its distribution is not limited.

May 10, 1999

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INDEPENDENT AUDITORS' REPORT ON COMPLIANCE WITH REQUIREMENTS APPLICABLE TO EACH MAJOR FEDERAL AWARD PROGRAM AND INTERNAL CONTROL OVER COMPLIANCE AND ON THE SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

The Board of Directors
Guam Economic Development Authority:

Compliance

We have audited the compliance of the Guam Economic Development Authority (GEDA) with the types of compliance requirements described in the U.S. Office of Management and Budget (OMB) *Circular A-133 Compliance Supplement* that are applicable to its one major federal program for the year ended September 30, 1998. GEDA's major federal program is identified in the summary of auditor's results section of the accompanying Schedule of Findings and Questioned Costs. Compliance with the requirements of laws, regulations, contracts and grants applicable to its one major federal program is the responsibility of GEDA's management. Our responsibility is to express an opinion on GEDA's compliance based on our audit.

We conducted our audit of compliance in accordance with generally accepted auditing standards; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, and OMB Circular A-133, *Audits of States, Local Governments and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about GEDA's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination on GEDA's compliance with those requirements.

In our opinion, GEDA complied, in all material respects, with the requirements referred to above that are applicable to its one major federal program for the year ended September 30, 1998.

<u>Internal Control Over Compliance</u>

The management of GEDA is responsible for establishing and maintaining effective internal control over compliance with requirements of laws, regulations, contracts and grants applicable to federal programs. In planning and performing our audit, we considered GEDA's internal control over compliance with requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with OMB Circular A-133.

We noted two matters involving the internal control over compliance and its operation that we consider to be a reportable condition. Reportable conditions involve matters coming to our attention relating to significant deficiencies in the design or operation of the internal control over compliance that, in our judgment, could adversely affect the Guam Economic Development Authority's ability to administer a major federal program in accordance with applicable requirements of laws, regulations, contracts, and grants. The reportable conditions are described in the accompanying Schedule of Findings and Questioned Costs as items 98-1 and 98-2.

A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that noncompliance with applicable requirements of laws, regulations, contracts and grants that would be material in relation to a major federal program being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. Our consideration of the internal control over compliance would not necessarily disclose all matters in the internal control that might be reportable conditions and, accordingly, would not necessarily disclose all reportable conditions that are also considered to be material weaknesses. However, we believe none of the reportable conditions described above to be a material weakness.

Schedule of Expenditures of Federal Awards

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We have audited the financial statements of the Guam Economic Development Authority (GEDA), as of and for the year ended September 30, 1998, and have issued our report thereon dated May 10, 1999. Our audit was performed for the purpose of forming an opinion on the financial statements taken as a whole. The accompanying Schedule of Expenditures of Federal Awards is presented for purposes of additional analysis as required by OMB Circular A-133 and is not a required part of the financial statements. This schedule is the responsibility of the management of GEDA. Such information has been subjected to the auditing procedures applied in our audit of the financial statements and, in our opinion, is fairly stated, in all material respects when considered in relation to the financial statements taken as a whole.

This report is intended solely for the information of the Board of Directors and management of GEDA and the cognizant audit and other federal agencies. However, this report is a matter of public record and its distribution is not limited.

May 10, 1999

GUAM ECONOMIC DEVELOPMENT AUTHORITY (A Public Corporation)

Schedule of Expenditures of Federal Awards Year Ended September 30, 1998

Federal grantor/ program title/ project designation	Catalog of Federal Domestic Assistance <u>number</u>		Balance at beginning of year	<u>Receipts</u>	Expenditures	Receivable at end of year
Community Adjustment and Economic Diversification Planning Program/Department of Housing and Urban Development	N/A	\$ <u>123,071</u>	\$	\$	\$ <u>5,465</u>	\$
Office of Economic Adjustment/ Department of Defense - Community Planning Assistance	12.607	\$ <u>3,425,023</u>	\$ <u>1,749,474</u>	\$ <u>1,070,883</u>	\$ <u>1,069,058</u> *	\$ <u>1,825</u>
Other federal assistance: Guam Development Fund Act	N/A(1)	\$ <u>6,240,000</u>	\$ <u>9,016,756</u>	\$ <u>1,693,056</u>	\$ <u>718,406</u>	\$ <u>9,991,406</u>

^{*}Denotes a major federal award program.

(1) Other federal assistance:

- (a) The Guam Economic Development Fund Act of 1968, U.S. Public Law 90-601, authorized funding to establish a Revolving Loan Fund which would be used to develop private industry on Guam by providing loans and loan guarantees to qualified businesses. Subsequently, Public Law 95-134, authorized additional appropriations to supplement the Revolving Fund. As a result of these two public laws, the Government of Guam received a total of \$6,240,000 for the Revolving Fund.
- (b) The federal grant above is classified as "other federal assistance" as it has not been assigned a "Catalog of Federal Domestic Assistance Number".
- (c) The \$9,991,406 above reflects the Revolving Loan Fund receivable balance at September 30, 1998. The difference between the September 30, 1998 balance and the project amount represents interest income.
- (d) The \$9,991,406 principal balance above, plus accrued interest receivable of \$281,785 at September 30, 1998, reconciles to the Guam Economic Development Fund \$10,273,191 notes and accrued interest receivable balance per the September 30, 1998 financial statements.
- (e) Per the Guam Economic Development Fund Act, \$6,240,000 was received directly from the federal agency. Subsequent contributions have been made by the Guam Legislature.
- (2) The abovementioned Schedule of Expenditures of Federal Awards is prepared on the accrual basis of accounting.

GUAM ECONOMIC DEVELOPMENT AUTHORITY

(A Public Corporation)

Schedule of Findings and Questioned Costs Year Ended September 30, 1998

Part I - Summary of Auditors' Results

- 1. The Independent Auditors' Report on the financial statements expressed an unqualified opinion.
- 2. Reportable conditions in internal control over financial reporting were not identified.
- 3. No instances of noncompliance considered material to the financial statements were disclosed by the audit.
- 4. Reportable conditions in internal control over compliance with requirements applicable to major federal award programs were identified, none of which are considered to be material weaknesses.
- 5. The independent auditors' report on compliance with requirements applicable to major federal awards programs expressed an unqualified opinion.
- 6. The audit disclosed no findings required to be reported by OMB Circular A-133.
- 7. The Guam Economic Development Authority's one major federal program consists of:

Name of Federal Program or Cluster	<u>CFDA Number</u>
Community Planning Assistance	12.607

- 8. A threshold of \$300,000 was used to distinguish between Type A and Type B programs as those terms are defined in OMB Circular A-133.
- 9. The Organization did not qualify as a low-risk auditee as that term is defined in OMB Circular A-133.

Part II - Financial Statement Findings Section

No matters are reportable.

Part III - Federal Award Findings and Questioned Cost Section

Reference Number	Questioned Costs	Refer Page #
98- 1 Special Tests and Provisions	\$ -	30
98- 2 Reporting	-	32

GUAM ECONOMIC DEVELOPMENT AUTHORITY

(A Public Corporation)

Schedule of Findings and Questioned Costs Year Ended September 30, 1998

Item No.	<u>Program</u>	CFDA No.	<u>Criteria</u>	Qı	Costs
98-1	Community Planning Assistance	12.607	In accordance with the grant agreement, a disclaimer statement and submission date should be imprinted on the title page of each study completed under the program.	\$	-

Condition:

The following studies did not contain the above specifications, as follows:

Grant No.	Title of Study	Date of Submission	Disclaimer Statement
CL9421-94-01-	NAS Base Reuse Master	Original:12/22/95	None
95-01	Plan	Reprint: 04/98	
CL9421-94-01- 95-01	Tiyan Economic Development Zone, Tiyan Guam including: Economic Development Conveyance Application; Land Use Plan and Reference Dcouments and Infrastructure Improvements Plan	None noted	None
CL9421-98-03	Conceptual Plan for Repair of Typhoon Damage BRAC Facilities	None noted	None

Cause:

There appears to be a lack of internal controls over ensuring that each study completed under the program contains the required disclosures.

Effect:

There is no known effect on the financial statements as a result of this condition. However, the Grantee is in noncompliance with special provisions of the grant agreement.

GUAM ECONOMIC DEVELOPMENT AUTHORITY (A Public Corporation)

Schedule of Findings and Questioned Costs Year Ended September 30, 1998

Item No.	<u>Program</u>	CFDA No.	Recommendation:	Qι	estioned Costs
98-1	Community Planning Assistance	12.607	The Grantee should establish and implement internal controls to ensure that each study completed under the Program contains a disclaimer statement and submission date on the title page as specified in the grant agreement.	\$	-

GUAM ECONOMIC DEVELOPMENT AUTHORITY (A Public Corporation)

Schedule of Findings and Questioned Costs Year Ended September 30, 1998

Item No.	<u>Program</u>	CFDA No.	Criteria	Questioned Costs
98-2	Community Planning Assistance	12.607	Any final study for Grant CL9421-01-95-01 will be submitted in one unbound original and four bound copies and is to be dated the month and year that it is submitted to the Grantor.	\$ -
			Condition:	
			There is no documentation to ensure that the final study for CL94-21-01-95-01 was submitted to Grantor.	
			<u>Cause</u> :	
			There appears to be weak controls over ensuring that the reports required by Grantor are submitted.	
			Effect:	
			There is no known effect on the financial statements as a result of this condition. However, the Grantee is in noncompliance with reporting requirements.	
			Recommendation:	
			The Grantee should strengthen internal controls over reporting to ensure that all required reports are submitted in a timely manner. After submitting each report, the responsible personnel should document the submission date by maintaining a copy of the transmittal document or obtaining a	

written acknowledgement from the Grantor that the

report was received in a timely manner.